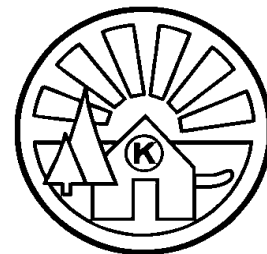


Kamp Kiwanis® 2011

Direct or Agency Sponsored Kampers



Our Program

Kamp Kiwanis offers a unique kamp experience for kampers ages 8-14 to explore the world through environmental and cultural activities. The program at Kamp is designed to mainstream all kampers including up to 20 each session with special needs. Kampers and staff work together to build self-esteem and cooperative peer relationships.

Kamp Kiwanis offers a special place for self-discovery, laughter, fun and personal growth. Through small group interactions, kampers have the opportunity to learn more about themselves and others as well as increase their self-confidence. By offering positive role models, experiences that build self-esteem, and challenging activities, we foster kampers' development of new skills and respect for the community on the part of each kamper.

Kamp obtains a permit to operate from the New York State Department of Health through the Oneida County Health Department. The Kamp is required to be inspected twice yearly by the Health Department. Reports of the inspections are on file at the Kamp and at the Oneida County Health Department. Kamp also files with OPWDD each year. Kamp is accredited by the American Camp Association, a nationally recognized organization. We voluntarily submit to this independent appraisal by camp experts and are proud to have earned this distinction.

- Child Session 1
Sun., July 10-Sat., July 16
- Child Session 2
Sun., July 17-Sat., July 23
*Accepting nut allergies
- Child Session 3
Sun., July 24-Sat., July 30
- Child Session 4
Sun., July 31-Sat., Aug. 6
- Child Session 5
Sun., Aug.7-Sat., Aug. 13
- Child Session 6
Sun., Aug. 14-Sat., Aug.20
*Accepting nut allergies

Location

Kamp is located on 102 acres of open and wooded land at the base of the rolling, western foothills of the Adirondack Mountains. There is an Administration building with a connecting newly built Health Center, a Dining Hall and Kitchen, sleeping cabins with electricity, two bath houses (1 newly renovated), athletic fields, sports courts, a swimming pool, a camping area with nature trails, a library, a performing arts building with a stage, an arts and crafts building and a pond for fishing, canoeing, and paddle boating. The Kamp is wheelchair accessible. The closest "large" town is Rome, New York and is approximately 6 miles away.



Application Process

Here at Kamp, we ask that all forms are filled out completely and are received here at Kamp at least 4 weeks prior to the start of a Kamp Session. Rules for acceptance and participation in the Kamp Kiwanis program are the same for everyone without regard to race, color, sex or national origin. We do ask that parents/guardians of those kampers with special needs contact Kamp to ensure that our facilities and staff are able to meet with your kamper's individualized needs so that we may provide a safe and fulfilling experience for all our kampers.

Some Kamp activities include the following:

- Swimming
- Canoeing
- Paddle boating
- Hiking
- Fishing
- Soccer
- Football
- Volleyball
- Basketball
- Arts and Crafts
- Movies and special rainy day activities
- Campfires
- Skits and dance productions
- Talent Show
- Campouts

Keep this blue cover sheet handy as a quick reference for session dates and kamp procedures. All other pages must be completed and returned for the summer kamp application.

Please feel free to contact us:
Kamp Kiwanis
9020 Kiwanis Road
Taberg, NY 13471

Tel: 315-336-4568 fax: 315-336-3845
kampkiwanis@hotmail.com www.kampkiwanis.org





How to Register

- Keep in touch with your Agency Sponsor Contact.
- Each Agency sponsor must be listed on the Kamper application to hold kamper spots.
- If your potential kamper is a kamper with special needs, please note this on the application. We want to have room for every kamper but we need to assure we have counselors to serve each kamper's needs. ADD and ADHD are considered special needs. Only 20 kampers with special needs are accepted weekly for the child sessions and 45 for the adult sessions.
- **If your kamper has any type of nut allergy, for their own safety they must register for Session two (2) or six (6) as they will not be accommodated any other week.**
- Each kamper must submit a complete application.
- Applications must be complete or complete pending the medical form to be processed.
- Kampers will receive an acceptance packet confirming their attendance within six (6) weeks of Kamp's receipt of their complete application. This can only happen if we receive applications in a timely manner.
- All applications are due 4 weeks prior to the start of a session, it helps us here at Kamp prepare for the number of participants attending and will allow us time to send acceptance packets.
- Please keep a copy of your kamper's complete application for your information.

Application Checklist

- Complete Kamp application with every line completed (pink form)
- Agency contact noted (page 1 pink form)
- Bus stop request noted (page 1 pink form)
- Kamper Profile with both sides completed and signed (pages 2 and 3, pink form)
- Parent/Guardian Agreement signed (page 4 pink form)
- 2 emergency contacts listed, not including the parent/guardian (page 1 green form)
- Medical History and Exam with the following sections completed: (green form)
 - Parent/guardian signature/Medical Authorization (page 1)
 - Insurance company name and policy number (page 1)
 - Medication Administration section (page 2)
 - Allergies and restrictions (page 2)
 - Copy of immunization record (page 3)
 - Special Needs noted (page 4)
 - Copy of recent (no more than 12 months prior to camp) physical exam (Health Exam Sheet)
 - Signature of Health Care Professional (Health Exam Sheet)
- Photocopy of health insurance card enclosed
- Summer Food Form completed and signed with Social Security number provided, this must be completed by everyone, whether eligible or ineligible (white form)
- Authorization to Admit and Release Kamper signed and completed (purple form)

Counselor-in-Training (CIT) Program

The **CIT Program** is for returning campers interested in learning the skills needed to become a camp counselor. The CIT program has limited slots. Placement is determined through an application and interview process.

- CIT's must be at least 15 years of age on or before June 30, 2011
- The tuition for a CIT is \$225.00 per week with an additional \$110.00 bus cost
- CIT's must return home on the weekends as all staff are on their time off and are unable to care for children during their time off.
- CIT's are accepted initially for up to two weeks and are able to extend their stay if they are being successful.
- CIT's must fill out the kamp application and will receive information regarding the program once their application is received.

Telephone

Because of limited telephone service, we are unable to permit campers to call home or answer calls. Cellular phone use is also prohibited. Calls will be accepted by our staff and will be answered as soon as possible.



Staff and Ratios

The staff is mainly comprised of college age international staff members from many countries as well as some from the United States. All staff members have been trained for a full week in how to interact with campers of all ages, in safety and in policy and procedure. Fully qualified lifeguards also work with and watch over your campers to ensure safety while at Kamp, in and out of the water. The staff is hired only after 2 reference checks and background checks have been completed. The staff to camper ratio is generally 1:8. Campers with special needs are assigned higher ratios as needed.

Medical

A certified Nurse is on site during camping sessions. In the event that a Kamper becomes injured or ill, we will make every attempt to contact the parent as possible. Guardians are required to immediately pick up their Kamper if the Kamper becomes ill and can no longer stay safely at Kamp. This includes behavioral, emotional, and psychological difficulties.

Kampers with Special Needs

Kamp Kiwanis serves individuals with many forms of special needs and health impairments. All children campers are mainstreamed into the kamp population and adult campers have a session of their own. Please contact the Kamp to ensure that our facilities and staff are able to meet your campers individualized needs.

Basic Kamp Standards of Behavior

- Listen to and Respect your counselors
- Treat every person with respect
- Always be respectful with your language.
- Absolutely no cursing or inappropriate language
- Be kind to everyone around you and help when needed or asked. No bullying whether verbal or physical
- Keep your hands to yourself. No fighting, pushing or shoving
- Make new friends and make lasting memories.
- Stay with your assigned groups at all times.

Kamper Packing List

- Laundry bag
 - 2 one-piece bathing suits (no bikinis)
 - 2 bath/beach towels
 - 2 pairs of closed toe shoes/sneakers, (no platform)
 - 1 pair shower sandals
 - 7 pairs of socks
 - 1 raincoat or rain poncho
 - 2 warm sweaters or sweatshirts
 - 2 sets of pajamas
 - 7 t-shirts
 - 5 pairs of shorts
 - 4 pairs of light weight long pants
 - 7 pairs of underwear
 - 1 hat/cap (for sun protection)
 - Toothbrush & toothpaste
 - Comb/brush
 - Soap/shampoo/deodorant
 - Sunscreen (SPF 15+), (no spray)
 - Bug repellent lotion, (no spray)
 - Water bottle
 - Pillow, blanket/comforter/quilt/sleeping bag
 - 1 twin sheet set
 - Flashlight with spare batteries
 - Pre-stamped postcards/envelopes for writing home
- Optional: Camera (**Please no digital cameras.** All cameras will be held by counselors)

DON'T FORGET:

LABEL ALL CLOTHING AND PERSONAL ITEMS WITH THE KAMPERS FULL NAME

Please do NOT bring:

*Digital Camera's *Valuables *ipods *mp-3 players * money *jewelry *CD's *food other than lunch *candy *gum *make-up *jack knives *curling irons/straighteners *hair dryers *cell phones *CD players *game boys *stereos *beepers *PDA's *Heely Shoes *razors

If these items are brought to kamp they will be collected and returned at the end of the session.

Kamp Kiwanis is not responsible for any lost or stolen property or items.

Transportation

Kamp Kiwanis provides bussing through Birnie Bus Tours, Inc. We pick up kampers from several places in the state, while some kampers are driven in to Kamp. Pick-up and Drop-off times vary each week, parent/guardians and Agencies are contacted by noon on the Friday before for pick-up and drop-off times. For kampers that are driven in to Kamp, kampers can be dropped off between **3:00pm** and **4:00pm** on a Sunday and will need to be picked-up between **8:00am** and **8:30am** on the Saturday.

Safety procedures During Pick up and Drop off

- Participants are to be supervised by their guardians or the responsible party while staff members load or unload them onto or off of the bus. Parents/Guardians and Agency representatives are not allowed on the bus for any reason.
- Participants must stand clear of the bus until it comes to a complete stop and the staff member states that they are ready to load or unload one participant at a time.
- Handling participant behavior - if the behavior is jeopardizing the health and safety of other participants the bus will stop in a safe area, the police will be called and the parent/guardian must come and get the participant.
- If a parent/guardian is not available for pick-up or drop-off a person listed on the Authorization to Admit and Release form may substitute. For security reasons, **everyone must show photo ID** when picking-up or dropping off.

The transport policy of Birnie Bus Tours Inc. for transportation of Kamp Kiwanis personnel and kampers is:

- No one leaves the bus without proper supervision.
- All staff and participants will remain seated during the trip unless the restroom is needed to be used.
- No horseplay will be allowed at any time. Movies will be played to pass the time!
- All buses have the capacity of forty-seven (47) passengers and will not be overloaded for any reason.
- There are no seat belts on a motor coach bus.
- Persons using wheelchairs must be able to get onto the bus with a staff person's assistance. A staff person will be seated next to them the entire trip. Wheelchairs must be able to be stored under the bus. If it does not, please contact Kamp to ensure bussing is still available.

Counselors will call out one name at a time, please wait until you hear your name before boarding the bus

- All medications **MUST BE** in original containers with dosage instructions provided, out and ready to be collected. The Counselor must be made aware of any medication that the kamper needs to take before 6pm so it can be administered on the bus. Note: The trip takes 6-8 hours. All kampers should have taken their morning medication before arriving at the bus.
- All children being sent by agency must send their medication to Kamp, 2 weeks in advance. Bubble packs are encouraged.
- **Participants must bring a bag lunch, drink and snacks on the bus.** Please label lunches with the participant's name.
- **If your kamper is riding the bus Week two (2) or six (6), please do not pack any items that contain nut products or may contain traces of nuts as these are the weeks we are accepting children with nut allergies.**
- Staff will go over safety procedures and emergency plans including evacuation procedures when all are on board.

Bus Stops

Agency	Stop	Week
St Dominics	Morris Park Community Center, 1824 Bronxdale Ave	1,6
JCCA	Gravesend - El Greco Restaurant(1821 Emmons Ave)Corner of Shore Parkway & E 19th St	1,2,3,6
New Alternatives for Children	Bedford-Stuyvesant - Corner of Macon & Stuyvesant Ave	1,2,3
Union Settlement	Morris Park Community Center, 1824 Bronxdale Ave	1,6
Childrens Aid Society	Morris Park Community Center, 1824 Bronxdale Ave	1,6
Lexington Center	Morris Park Community Center, 1824 Bronxdale Ave	1,6
Parsons	1-87 exit 23 NYS Thruway Authority Bldg (Rte.9W), Albany	1,2,3,6
All Drive-Ins	Drive-In	4
Other Agencies & Direct Kampers	Please Contact Kamp to find a bus stop or make a new bus stop	

Refund/Cancellation Policy

- A full refund, less deposit, will be issued for cancellations and refund requests submitted in writing and postmarked on or before May 30, 2011.
 - A 50% refund of kamp fee, less deposit, will be issued for all cancellations and refund requests submitted in writing and postmarked after May 30, 2011 and before the date that falls fourteen (14) business days prior to the first day of a camp session. No refunds or credits will be given for requests received less than 14 business days prior to the start of the session.
 - Deposit fees are non-refundable and non-transferable.
- Refunds and/or credits will not be issued for the following:**
- Program or activity cancellation or modification as a result of acts of God, acts of terror, unsuitable weather conditions, or unsafe conditions per the discretion of the Kamp director or designee.
 - When a kamper is sent home or absent from Kamp for any reason, such as but not limited to: homesickness, medical or behavioral issues, family issues, scheduled appointments, etc.
 - Cancellation or refund requests received within fourteen (14) business days prior to the start of the Kamp session.

NOTE: Parents/Guardians or the Agency is responsible for transportation if a kamper is sent home for any reason, including medical, behavioral, emotional, and psychological difficulties.

Driving Directions

From the East: Rt. 90 (NYS Thruway) West from Albany. Exit 31 - Utica. Right off toll. Follow signs for Rt. 49 West to Rome. (**Go To Rt. 49**)

From the Southwest: (Binghamton) Rt. 81 North to Rt. 90 East (continue with **From the West** section below).

From the West: Rt. 90 (NYS Thruway) East Exit 33 - (Rt. 365 E). Rt. 365 East to Rt. 49 West. (**Go To Rt. 49**)

To Rt. 49 west to Rome - to 69 West for 5 miles. Pass small green sign that states "Town of Lee". Pass Blue Kamp Kiwanis Highway sign and take next right onto Lee Valley Road. First left onto Kiwanis Road. The kamp is one mile up on the right.

From the Northwest: Rt. 81 to Pulaski. Rt. 13 South and East to Camden. Rt. 69 East to Rome. Pass Taberg Fire Hall (on right) make next left onto Lee Center-Taberg Road. Drive about 3 miles and take right onto Kiwanis Road. The kamp is 1/4 mile on the left.

From due North - Rt. 26 South to Stokes Corners. Right on Stokes-Lee Centre Road. Drive about 5 miles and make a left onto Kiwanis Road. The kamp is 1/4 mile on the left.