

# Transportation

Kamp Kiwanis provides bussing through Birnie Bus Tours, Inc. We pick up kampers from several places in the state, while some kampers are driven in to Kamp. Pick-up and Drop-off times vary each week, parent/guardians and Kiwanians are contacted by noon on the Thursday before for pick-up and drop-off times. For kampers that are driven in to Kamp, kampers can be dropped off between **3:00pm** and **4:00pm** on a Sunday and will need to be picked-up between **8:00am** and **8:30am** on Friday.

## Safety procedures During Pick up and Drop off

- Participants are to be supervised by their guardians or the responsible party while staff members load or unload them onto or off of the bus. Parents/Guardians and Kiwanians are not allowed on the bus for any reason.
- Participants must stand clear of the bus until it comes to a complete stop and the staff member states that they are ready to load or unload one participant at a time.
- Handling participant behavior - if the behavior is jeopardizing the health and safety of other participants the bus will stop in a safe area, the police will be called and the parent/guardian must come and get the participant.
- If a parent/guardian is not available for pick-up or drop-off a person listed on the Authorization to Admit and Release form may substitute. For security reasons, **everyone must show photo ID** when picking-up or dropping off. If a child is not picked up at Kamp or at the bus stop and all emergency contacts have been exhausted, the Kamp will contact the authorities to come pick up your kamper to ensure their safety. Not picking up your kamper is considered abandonment.
- If for any reason a kamper does not show up to the bus stop or to Kamp for drop off. Staff at Kamp will contact all emergency numbers to establish a camper's attendance.
- If for any reason the bus is longer than 30-45 minutes late, staff at Kamp will contact parents/guardians of the new estimated bus arrival time.

## The transport policy of Birnie Bus Tours Inc. for transportation of Kamp Kiwanis personnel and kampers is:

- No one leaves the bus without proper supervision.
- All staff and participants will remain seated during the trip unless the restroom is needed to be used.
- No horseplay will be allowed at any time. Movies will be played to pass the time!
- All buses have the capacity of 39-56 passengers and will not be overloaded for any reason. A minimum of 3 staff will be assigned to each bus trip. One of these staff will be an American Red Cross Certified Lifeguard with training in first aid and CPR for the professional rescuer.
- There are no seat belts on a motor coach bus.
- Persons using wheelchairs must be able to get onto the bus with a staff person's assistance. A staff person will be seated next to them the entire trip. Wheelchairs must be able to be stored under the bus. If it does not, please contact Kamp to ensure bussing is still available.

## Counselors will call out one name at a time, please wait until you hear your name before boarding the bus

- All medications **MUST BE** in original containers with dosage instructions provided, out and ready to be collected. The Counselor must be made aware of any medication that the kamper needs to take before 6pm so it can be administered on the bus. Note: The trip takes 6-8 hours.
- **Participants must bring a bag lunch, drink and snacks on the bus.** Please label lunches with the participant's name.
- Staff will go over safety procedures and emergency plans including evacuation procedures when all are on board.

## Driving Directions

**From the East:** Rt. 90 (NYS Thruway) West from Albany. Exit 31 - Utica. Right off toll. Follow signs for Rt. 49 West to Rome. (**Go To Rt. 49**)

**From the Southwest: (Binghamton)** Rt. 81 North to Rt. 90 East (then continue with next **From the West** section).

**From the West:** Rt. 90 (NYS Thruway) East Exit 33 - (Rt. 365 E). Rt. 365 East to Rt. 49 West. (**Go To Rt. 49**)

**To Rt. 49 west to Rome - to 69 West for 5 miles. Pass small green sign that states "Town of Lee". Pass Blue Kamp Kiwanis Highway sign and take next right onto Lee Valley Road. First left onto Kiwanis Road. The Kamp is one mile up on the right.**

**From the Northwest:** Rt. 81 to Pulaski. Rt. 13 South and East to Camden. Rt. 69 East to Rome. Pass Taberg Fire Hall (on right) make next left onto Lee Center-Taberg Road. Drive about 3 miles and take right onto Kiwanis Road. The Kamp is 1/4 mile on the left.

**From due North - Rt. 26 South to Stokes Corners. Right on Stokes-Lee Centre Road. Drive about 5 miles and make a left onto Kiwanis Road. The Kamp is 1/4 mile on the left.**

## Bus Stops

Agency	Stop	Week
BFDC	Administration Building, BFDC Queens Village	Adult I & II
Finger Lakes DDSO	Drive In	Adult I & II
NY Foundling	Yonkers Burger King, Route 87 Exit 3	Adult I & II
UCP Suffolk	Exit 49 Route 495, Park & Ride between Rt 110 & Pinelawn Road	Adult I & II

## Kamp Refund/Cancellation Policy

- A full refund, less deposit, will be issued for cancellations and refund requests submitted in writing and postmarked on or before May 30, 2017.
- A 50% refund of Kamp fee, less deposit, will be issued for all cancellations and refund requests submitted in writing and postmarked after May 30, 2017 and before the date that falls fourteen (14) business days prior to the first day of a camp session. No refunds or credits will be given for requests received less than 14 business days prior to the start of the session.
- Deposit fees are non-refundable and non-transferable.

### Refunds and/or credits will NOT be issued for the following:

- Program or activity cancellation or modification as a result of acts of God, acts of terror, unsuitable weather conditions, or unsafe conditions per the discretion of the Kamp director or designee.
- When a Kamper is sent home or absent from Kamp for any reason, such as but not limited to: homesickness, medical or behavioral issues, family issues, scheduled appointments, etc.
- Cancellation or refund requests received within fourteen (14) business days prior to the start of the Kamp session.

**NOTE: Parents/Guardians are responsible for transportation if a Kamper is sent home for any reason, including medical, behavioral, emotional, and psychological difficulties.**